

2. c)

**MUNICIPAL DISTRICT OF MACKENZIE NO. 23
COUNCIL MEETING**

Tuesday December 12, 1995

PRESENT:

Bill Neufeld, Reeve
Betty Bateman, Councillor
Reuben Derksen, Councillor
Ernest Dyck, Councillor
Jake L. Peters, Councillor
Walter Sarapuk, Councillor
Reg Scarfe, Councillor
Elmer Derksen, Councillor
Frank Rosenberger, Councillor
Bill Fedeyko, Councillor

ALSO PRESENT:

Dennis Litke, C.A.O.
Joanne Mitchell, Assistant Manager, Recording Secretary

Minutes of the regular meeting of the Council for the Municipal District of Mackenzie No. 23, held on Tuesday, December 12, 1995 in the Council Chambers, Fort Vermilion, Alberta.

CALL TO ORDER

1. Reeve Neufeld called the meeting to order at 10:08 a.m.

**ADOPTION OF
AGENDA**

1. a) The following items were added to the agenda:
8. d) School Bus Routes
1. b) Time Limit on Meetings
8. e) Highway #88 Connector
3. g) Council Structure

MOTION 95-896

MOVED by Councillor Rosenberger to accept the agenda with additions.

CARRIED

MOTION 95-897

MOVED by Councillor Rosenberger that today's Council meeting end at 4:30 p.m. and if necessary, resume at a later date unless otherwise approved by a Council motion.

CARRIED

MINUTES

MOTION 95-898

2. a) **Minutes of Regular Council Meeting, November 24, 1995**

MOVED by Councillor Peters to adopt the minutes of November 24, 1995 meeting as presented.

CARRIED

MOTION 95-899

2. b) **Minutes of Committee of Council, November 14, 1995
(Held in the Coast Terrace Inn, Edmonton, Alberta)**

MOVED by Councillor Rosenberger to adopt the minutes of the November 14, 1995 Committee of Council meeting as presented.

CARRIED

MOTION 95-900

2. c) **Minutes of Zama Access Road Committee, November 7, 1995**

MOVED by Councillor Fedeyko to adopt the minutes of the November 7, 1995 Zama Access Road Committee meeting as presented.

CARRIED

2. d) Minutes of the Staff/ Council Committee Meeting ,November 6, 1995

The following correction was made to the minutes:
Clarification of the moving expenses should state "moving within the M.D."

MOTION 95-901

MOVED by Councillor E. Derksen to adopt the November 6, 1995 Staff/Council Committee meeting minutes as corrected.

CARRIED

2. e) Minutes of FCSS - La Crete Committee Meeting, December 4, 1995

MOTION 95-902

MOVED by Councillor Dyck to adopt the minutes of the December 4, 1995 FCSS La Crete Committee meetings as presented.

CARRIED

ADMINISTRATIVE:

3. a) Managers Report

The C.A.O. presented a written report and highlighted that the Finance Department should be ready to move to Fort Vermilion about mid-January. The inefficiency of operating three separate offices is justified by the need to provide services to such a large area and the distances involved. Long range planning for the provision of services will be placed on the agenda for the proposed Council retreat.

i) Overtime Issue

Previously, all overtime in excess of 40 hours was reported to Council with an explanation of why the overtime was necessary. Part time, casual employees will be hired to eliminate overtime of full time staff.

MOTION 95-903

MOVED by Councillor Fedeyko that the Manager be authorized to pay all overtime, up to 40 hours remaining and negotiate with staff on an individual basis if more than 40 hours time off in lieu of overtime is mutually beneficial.

CARRIED

The Town of High Level passed a motion at their Council meeting on December 11, to proceed with the operation of the High Level Airport as proposed by the M.D. Council, pending successful negotiations with the Province.

3. b) Procedure for Ethical Guidelines of Conduct for Elected Local Government Officials

MOTION 95-904

MOVED by Councillor Fedeyko to adopt the Ethical Guidelines of Conduct for Elected Local Government Officials as presented.

CARRIED

3. c) Council Benefits

- i) Sunlife
- ii) Councillor/Trustee Accident
- iii) Benefits for Councillors

MOTION 95-905

MOVED by Councillor Fedeyko to cancel the Sun Life Insurance Policy for Council members, effective December 31, 1995 and ensure they are all covered under Jubilee Insurance.

CARRIED

MOTION 95-906

MOVED by Councillor Sarapuk that management staff be covered under the Jubilee Insurance Life Insurance policy and the M.D will pay the premiums.

CARRIED

MOTION 95-907

3. d) Signing Officers

MOVED by Councillor Bateman that signing officers be appointed as follows: either of Dennis Litke, C.A.O. or Hugh Dennis, Treasurer along with one of William (Bill) Neufeld, Reeve, or Betty Bateman, Deputy Reeve, or Councillor Frank Rosenberger, signing officer.

CARRIED

3. e) Council Retreat

The Manager will research options available for a location for the Council retreat where no one will be disrupted or distracted, and where the cost is reasonable.

3. f) Fort Vermilion Waterline and Sewerline - Petition Sufficiency

Notice of intent to construct local improvements were sent to nine property owners. Two were returned noting their objection to the project, one was returned unclaimed and one was lost.

MOTION 95-908

MOVED by Councillor Fedeyko that the Fort Vermilion water & sewer line extension project be dropped.

CARRIED

3. g) Council Structure

Councillor Dyck suggested the Committee structure be reviewed and simplified and that only those committees that are goal oriented, be kept.

MOTION 95-909

MOVED by Councillor Dyck that Council review their Committee Structure at their retreat.

CARRIED

BYLAWS

4. b) Bylaw 038/95 to amend Bylaw 035/95 to Adopt the 1995 Assessment

MOTION 95-910

MOVED by Councillor R. Derksen to give first reading to Bylaw 038/95 to amend Bylaw Number 035/95 to adopt the 1995 assessment roll for 1996.

CARRIED

MOTION 95-911

MOVED by Councillor Dyck to give second reading to Bylaw 038/95 to amend Bylaw Number 035/95 to adopt the 1995 assessment roll for 1996.

CARRIED

MOTION 95-912

MOVED by Councillor Rosenberger to give third and final reading to Bylaw 038/95 at this meeting.

CARRIED UNANIMOUSLY

MOTION 95-913

MOVED by Councillor Bateman to give third and final reading to Bylaw 038/95 to amend Bylaw Number 035/95 to adopt the 1995 assessment roll for 1996.

CARRIED

FINANCIAL

5. a) Cheque Listing for November 1995

MOTION 95-914

MOVED by Councillor Bateman to accept the cheque listing as presented.

CARRIED

5. b) Budget Summary for November 1995

MOTION 95-915

MOVED by Councillor Sarapuk to accept the budget report as presented

CARRIED

5. c) Bank Reconciliations/Monthly Financial Statements

- i) January 1995
- ii) February 1995
- iii) March 1995
- iv) April 1995
- v) May 1995
- vi) June 1995
- vii) July 1995
- viii) August 1995
- ix) September 1995

MOTION 95-916

MOVED by Councillor E. Derksen to adopt the financial statements as presented.

CARRIED

The meeting recessed for lunch at 12:04 p.m. and reconvened at 1:05 p.m.

5. d) Rainbow Lake Grant
i) Recreation Complex

MOTION 95-917

MOVED by Councillor Fedeyko that the M.D. forward the balance of the funds committed by the Advisory Council in the 1994 budget, to contribute a total of \$300,000.00 for the construction of the recreation/cultural complex and that the funds come from the 1995 budget, those funds being \$300,000.00 less the previously paid portion of \$67,015.10 to be paid in two installments of \$116,492.45 to be paid in 1995 and \$116,492.45 to be paid in 1996.

CARRIED

NEW BUSINESS

10. a) A.G.T. Enhanced 911 Service

MOTION 95-918

MOVED by Councillor R. Derksen that the Manager seek input from neighboring towns and emergency services and report back to Council in regards to the A.G.T. Enhanced 911 Service.

CARRIED

10. b) Business Proposal for Private Salvage and Disposal System

This item will be referred to the Waste Management Committee.

DELEGATIONS

6. b) 5R Paper Shuffle

Dianne Longard and Michael Fleuelling entered the meeting at 1:30 p.m. The Reeve welcomed them and introductions were made.

Ms. Longard reviewed 5R Paper Shuffle's plans for recycling paper and cardboard in the M.D. and informed Council that at some point in time, the Company may request the collection of user fees become part of the utility billing in the M.D. for a recycling operation.

The delegation left the meeting at 1:50 p.m.

10. c) Letter from Alberta Environmental Protection
RE: Certification Exams - George Commanda

The C.A.O. explained that Mr. Commanda passed his environmental exams and now is a certified Water and Wastewater Class 1 operator.

This item was received as information under Motion 95-938.

10. d) Special Places 2000, Letter from Diashowa to Forestry

MOTION 95-919

MOVED by Councillor Bateman to draft a letter to Paul Short, Forest Industry Development Branch, stating Council's objection to the designation of the Caribou Mountains as part of Special Places 2000.

CARRIED

**PLANNING &
DEVELOPMENT**

7. a) Subdivision and Development Appeal Board, Appointments

The following written applications were received:

Abe Harder, Jack Eccles, Bryce Longard, Patricia Williams, Jim Wiebe, Richard Marshall, Elizabeth Kapplar and Maartin Braat.

Verbal applications were received by staff from Paul Steffanson, Jay Lanti and Ed Froese.

4. a) Bylaw #036/95 - Subdivision and Development Appeal Board

MOTION 95-920

MOVED by Councillor Bateman to give first reading to Bylaw 036/95 to establish the Municipal District of Mackenzie No. 23 Subdivision and Development Appeal Board.

CARRIED

MOTION 95-921

MOVED by Councillor Peters to give second reading to Bylaw 036/95 to establish the Municipal District of Mackenzie No. 23 Subdivision and Development Appeal Board.

CARRIED

MOTION 95-922

MOVED by Councillor Rosenberger to give third reading and final reading to Bylaw 036/95 at this meeting.

CARRIED UNANIMOUSLY

MOTION 95-923

MOVED by Councillor Bateman to give third and final reading to Bylaw 036/95 to establish the Municipal District of Mackenzie No. 23 Subdivision and Development Appeal Board.

CARRIED

MOTION 95-924

MOVED by Councillor Rosenberger to appoint the following individuals to the Subdivision/Development Appeal Board: Abe Harder, Maarten Braat, Jim Wiebe, Richard Marshall and Bryce Longard.

CARRIED

6. c) John Krahn, Stop Signs at Tompkins Landing

John Krahn and Jake F. Peters entered the meeting at 2:30 p.m. and introductions were made. Mr. Krahn requested that when Council makes a decision regarding a member of the public, that member of the public be the first one to be notified of the decision after it has been made.

The delegation discussed the three 'four way stop signs' that have been put up along the

ten mile stretch NW24-104-18-5 to NE21-104-16-5. The people residing along this road were not contacted or asked for their input on the change and they did not understand the reason for the change. This section of road has been the main right of way since 1984 and it could pose a danger to people who are accustomed to having the right of way.

Councillor R. Derksen said the stop signs were temporarily put in place to accommodate the upgrading of Highway #697 and the change now is to provide direct access to the paved road. The four way stop signs will remain in place for another 30 day period, to allow users to become accustomed to the change, and then they will be removed, leaving two way stop signs for traffic moving east and west. The north and south bound traffic will have the right of way.

Councillor R. Derksen asked Mr. Krahn how he determined a conflict of interest existed and Mr. Krahn said that if things are changed in his ward, and no one knows what's going on, then people feel there is a conflict of interest.

The delegation left the meeting at 3:07 p.m.

7. b) Safety Codes Administration

MOTION 95-925

MOVED by Councillor Rosenberger to become accredited in the Fire Safety discipline, only under the Safety Codes ~~Council~~ Act.

CARRIED

MOTION 95-926

MOVED by Councillor Bateman that Council approve the Fire Discipline Quality Management Plan as presented.

CARRIED

7. c) Subdivision Application 95MK098

Reuben Derksen, Betty Bateman, Jake L. Peters and Joanne Mitchell left the Council Chambers at 3:15 p.m.

MOTION 95-927

MOVED by Councillor Fedeyko to approve Subdivision Application 95MK098 subject to the following conditions:

1. Enter into a Developer's Agreement with the Municipal District of Mackenzie No. 23.
2. The Developer shall pay to the Municipality, prior to the signature of this Agreement on each lot, the rate of \$500.00 per lot for the construction of off-site cost of municipal services.
3. Provision of access to the subdivision and to the balance of the lot shall be provided at the Developer's expense and to Municipal District No. 23 standards:
 - a) The Developer shall apply to Municipal District No. 23 for a "Request to Construct Access" and comply to all conditions contained therein.
 - b) Prior to installation of a new access contact Gary Mayhew (Manager of Public Works with Municipal District No. 23) at 926-2294, so a survey can be conducted to determine appropriate size and location of the culvert for drainage purposes.
4. The Developer shall connect all lots created to the Municipal water and sewer system and the cost of connection fees will be borne by the Developer where applicable.
5. Prior to any development on the proposed subdivision, the Developer shall obtain a development permit from the Municipality.
6. All outstanding taxes shall be paid in full prior to registration of title.
7. The Developer agrees to meet all conditions of the Subdivision Approving Authority imposed on this proposed subdivision.

CARRIED

Reuben Derksen, Betty Bateman, Jake L. Peters and Joanne Mitchell returned to the Council Chambers at 3:20 p.m.

Ewa/Cora

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MOTION 95-928

7. d) Sale of MD #23 Land in La Crete, Lot 4, Block 18, Plan 932-3375 and Part of Lot 5, Block 18, Plan 942-0729 AND PURCHASE OF LOT F, BLOCK I, PLAN 882-2651

MOVED by Councillor Fedeyko to table this item until the M.D. has prepared a three or five year plan.

CARRIED

MOTION 95-929

7. e) Public Lands Request - S 1/2-4-110-16-WSM

MOVED by Councillor Rosenberger to write to Public Lands advising them that the M.D. is interested in this property and will advise them at later date.

CARRIED

PUBLIC WORKS

MOTION 95-930

8.a) Public Works Committee Meeting Report

MOVED by Councillor E. Derksen to proceed with the purchase of an additional 2.5 acres along the north boundary of the newly constructed Raw Water Reservoir at a cost of \$15,000.00 with funding coming from the Alberta Water/wastewater partnership program and the balance from contingency.

CARRIED

Administration will draft a policy regarding Drainage Requests and present it to Council for their consideration.

MOTION 95-931

MOVED by Councillor Frank Rosenberger to make an offer to Alberta Transportation & Utilities for the procurement of 1.5 acres of the Alberta Transportation & Utilities Maintenance Yard in Fort Vermilion for a sum of \$10,000.00 and if the offer is accepted, to proceed with the purchase and financing be taken from the contingency fund.

CARRIED

MOTION 95-932

MOVED by Councillor Rosenberger that the road construction budget be ^{priorized} ~~divided~~ into three categories and that the funding allocated to each category be based on the overall road construction budget as follows: upgrading of existing road infrastructure, new road construction and connector roads.

CARRIED

MOTION 95-933

MOVED by Councillor Peters to accept the Public Works Committee Report as presented.

CARRIED

MOTION 95-934

8. b) Public Works Policy - Construction of Roads

MOVED by Councillor Fedeyko to adopt the Public Works Policy, "Construction of Roads" as presented.

CARRIED

MOTION 95-935

8. c) Waste Haul Contract

MOVED by Councillor Scarfe that the Chairman of the Public Works Committee, the Chairman of the Waste Management Committee, the Reeve and the C.A.O. be authorized to accept a tender and award a contract for the Haul of Waste.

CARRIED

8. d) School Bus Routes

Councillor Fedeyko requested a clearly stated policy be written, specifying which roads are snow plowed first and what the priorities are for clearing school bus routes and driveways. The Public Works Committee is in the process of reviewing this policy now.

8. e) Highway #88 Connector

Councillor Dyck reported there are problems with Beavers and Muskrats along the Highway 88 connector and asked the Public Works Consultant to check into it. This will be treated as a maintenance item.

Councillor Dyck gave Council notice that he would propose asking the Minister to designate the connector road to a secondary highway status.

OLD BUSINESS

MOTION 95-936

9. a) Zama Airport - Letter from Pentastar Transportation Ltd.

MOVED by Councillor Bill Fedeyko that administration research all options available for upgrading the Zama airstrip, including the possible purchase of lights at a cost of \$3,000.00.

CARRIED

9. b) Zama Access Road and Highway #88

- i) Minister Steve West
- ii) Dan Boutwell

These items were received as information under Motion 95-938.

10. e) Mackenzie Municipal Services Agency 1996 Meeting Schedule

This item was received as information under Motion 95-938.

MOTION 95-937

5. d) Rainbow Lake Grant, Waste Transfer Stations

MOVED by Councillor Frank Rosenberger that administration be authorized to pay the Town of Rainbow Lake for the invoices approved by Environment for the waste transfer station, pending Environment's approval.

CARRIED

MOTION 95-938

MOVED by Councillor Betty Bateman that the following items be accepted as information:
9. b) i), 9. b) ii), 10.c) and 10. e).

CARRIED

COMMITTEE REPORTS

11. No reports were received under this agenda item.

COMMITTEE OF THE WHOLE

12. a) No items were discussed under this agenda item.

ADJOURNMENT

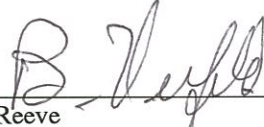
MOTION 95-939

14.

MOVED by Councillor Jake L. Peters to adjourn the meeting at 4:48 p.m.

CARRIED

These minutes were adopted this 9TH day of JANUARY, 1996.



Reeve



Manager